

Running Projects

- being a responsible sponsor

The purpose of this half-day session is to enable managers to launch improvement projects and support project teams through to successful implementation.

The content includes:

- project selection in the context of 'Silver'
- developing a project charter – addressing 'why, who, what, where, when and how'
- running a 'kick-off' meeting
- holding formal and informal interim project reviews to monitor progress and eventual sign-off
- recording and reporting project progress and benefits realisation
- helping the team to manage stakeholders
- understanding the sponsor's role as mentor to the team

Courses are tailored to your specific requirements. Contact Stephen Walsh for more information; e-mail: swalsh@burgehugheswalsh.co.uk or Tel: +44 (0)777 579 4472.